

## **Curriculum Vitae**

**Of**

**Melissa. R. Britton**

**Destiny is not a matter of chance, it is a matter of choice;  
it is not a thing to be waited for, it is a thing to be  
achieved.**

### **PERSONAL DETAILS**

<b>IDENTITY NUMBER</b>	: 8406270134084
<b>DATE OF BIRTH</b>	: 27 June 1984
<b>ADDRESS</b>	: 30 Imbabala Court Bushlands Road Fynnlands Duban 4052
<b>TELEPHONE</b>	: 076 930 8351
<b>GENDER</b>	: Female
<b>MARITAL STATUS</b>	: Single
<b>NATIONALITY</b>	: South Africa
<b>RACE</b>	: Coloured
<b>CRIMINAL RECORD</b>	: None
<b>LANGUAGES</b>	: English & Afrikaans
<b>HEALTH</b>	: Excellent
<b>HOBBIES</b>	: Dancing, Exercise, Reading & writing
<b>DEPENDANTS</b>	: None

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**In dreams begins responsibility.**

## **EDUCATIONAL QUALIFICATIONS**

**LAST SCHOOL ATTENDED** : Ridge Park College  
**TELEPHONE** : 031-205-5241  
**HIGHEST STANDARD PASSED** : MATRIC 2002

## **QUALIFICATIONS**

**INSTITUTE** : Rosebank College  
**TELEPHONE** : 031-301-5212  
**QUALIFICATION** : Bookkeeping  
Pastel Accounting

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## **EMPLOYMENT HISTORY**

**SCHOOL** : Bushlands Primary  
**YEAR** : 2005 - 2006  
**POSITION** : Teacher Aid  
**REFERENCE** : Mrs Murray – Bartlette  
H.O.D Junior Primary  
**TELEPHONE** : 031 466 2634  
**COMPANY** : Engine Garage ( Marine Drive)  
**YEAR** : 2007  
**POSITION** : Stock Controller  
**REFERENCE** : Francina (Garage Manager)  
**TELEPHONE** : 082 392 7249

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## **CURRENT EMPLOYMENT**

**COMPANY** : The institute of dreambuilders

**DATE APPOINTED** : 14 February 2008  
**POSITION** : Admin & Finance Co-ordinator/Manager  
**REFERENCE** : Martin Chappen  
**TELEPHONE** : 083 658 3872

**No Life ever grows great until it is focused, dedicated, and Disciplined.**